

Invitation to Participate in the Singapore Model Cabinet 2025

Dear Sir / Madam,

We would like to invite your educational institution to participate in the Singapore Model Cabinet (SMC) 2025, which will take place from **19 March 2025, Wednesday** to **21 March 2025, Friday** at Victoria Junior College.

Organised by Victoria Junior College in conjunction with the People's Association, this is the tenth edition of the conference. SMC was one of the first conferences in Singapore to combine different aspects of simulation conferences with a focus on policymaking. Fundamentally, SMC is a simulation of the Singapore Cabinet, the executive branch of the government and the highest national decision-making body present in our nation.

SMC aims to stimulate young people's interest in issues pertaining to Singapore. Participants will take on the roles of ministers in different ministries or representatives of statutory boards. They will discuss and craft policies which address current problems in Singapore in each of the cabinets. During the conference, there will be opportunities for the participants to interact with the actual policymakers of the nation. This will give the participants greater insight into how decisions are made at the highest level.

The schedule for the conference is as follows:

No	Date	Time	Details
1	Day 1 (19 Mar, Wed)	9.00am – 10.00am	Registration
		10.00am – 11.15am	Opening Ceremony
		11.15am – 5.00pm	Cabinet Sessions
2	Day 2 (20 Mar, Thu)	9.00am – 5.00pm	Cabinet Sessions
3	Day 3 (21 Mar, Fri)	9.00am – 11.15am	Cabinet Sessions
		11.15am – 12.05pm	Lunch
		12.05pm – 2.00pm	Closing Ceremony

- Venue: Victoria Junior College.
- Participation is **FREE**.
- Lunch will be provided on all days.

Instructions:

1. Please note that slots are available on a **first-come, first-served basis**. We will accept up to a **maximum of 20 representatives per school**.
2. All cabinets will be double-representative cabinets.
3. Awards such as Best Representative, Outstanding Representative, Honourable Mention and Best Position Paper will be given to deserving pairs in each cabinet. The judges' decision is final, and no protests shall be entertained. More details will be available on the SMC website, www.singaporemodelcabinet.com, in due course.
4. Online training will be provided for those who are unfamiliar with the SMC rules of procedure and position-paper guidelines. This is optional. More details on the date and the venue will be provided at a later date.
5. Only participants in proper attire (formal business attire with or without tie or full school uniform with blazer and tie) will be considered for awards. Pairs from the same school should choose different cabinets as far as possible. We will try our best to allocate participants their cabinet of choice but may not always be able to do so. Please note that the organiser's decision regarding the allocation of cabinets is final. We seek your understanding on this.
6. Attendance will be taken at all sessions. If representatives do not have a valid reason (medical certificate, etc.), they will be considered absent. Representatives need to attend at least four out of six sessions to receive a Certificate of Participation. In addition, we will inform the school of the representatives' absence for the purpose of accountability.
7. As the conference will be fully funded by the People's Association, we request that schools ensure that your representatives can fully commit to the conference before signing up.
8. More details will be available on our website in January 2025: www.singaporemodelcabinet.com
9. To register, please fill up the registration form with the necessary details and email it to smc@vjc.edu.sg by **7 February 2025, Friday**. **Note that all correspondence for SMC 2025 will be through this email account.**

We look forward to your participation!

Thank you.

With warmest regards,

The SMC Secretariat
iGlobe (Global Affairs Society)
Victoria Junior College