

# St. Stephen's Vestry Minutes

## June 11, 2018

**Attendees:** Mother Susan, Scott Armstrong, Justin Wojas, Pat Wojas, Richard Kenefic, Dave Eldon, Roy Waters, Corinne Fragnoli, Rob Redmer, Katy Allen, Alan Giles, Karol Sprague, Jackie Ingersoll

I. Checking in-Scott Armstrong called the meeting to order at 7:04 P.M. Vestry members shared something they were grateful for and something they would like prayers for.

II. Approval of Agenda-Consent Calendar

III. Opening Prayer & Scripture-Roy Waters said an opening prayer followed by a scripture reading.

IV. Rector's Report-Mother Susan shared her Witness article-My Favorite Things. Katy Allen read off a list of comments and reactions to the dissolution as well as praise for Mother Susan's ministry.

V. Mission Focus-Transitions

- a. Scott outlined the transferal of responsibilities from the Rector to the Vestry. Jim Gettel will meet with the Vestry to help us move forward. A tentative date for the meeting is July 9,
- b. Supply Priests-July and September are taken care of and Scott will work on getting priests for August.
- c. Interim Youth Ministry-Mother Susan and Jackie and Don Ingersoll met with Eric Travis to discuss the youth ministry going forward at St. Stephen's. He recommended hiring an interim until we have a new priest.

VI. Consent Calendar:

- a. Minutes-E-mail accepted

VII. Old Business:

- a. Sound system-The speakers work well in the kitchen. They are still fine tuning in the sanctuary. They will be back in September to check out how the choir sounds.
- b. Rentals-In the short term, Jacki will answer the phone, check the calendar for availability, and then refer the person to Pat Wojas who has volunteered to be the point of contact. It was suggested that we increase the deposit and rental fees. It was suggested that perhaps a parishioner be present at rental events for say \$50 per event. The \$50 could then be added to the rental fee. At present, the custodian is supposed to be at the church on Sunday morning after a rental to check things out. He does not always do that.
- c. Counter Process Documentation-It was decided that this was not a Vestry item.

VIII. New Business:

a. May Financials-Don Ingersoll, from the financial committee, outlined the state of our financial affairs. Weekly giving is down so it was suggested that a letter be sent out to the parishioners encouraging them to catch up with their pledges. Don suggested that the Vestry consider Jim Trask's proposal which states, "The Vestry of St. Stephen's Church hereby authorizes the Treasurer to borrow funds from restricted accounts through September 2018 if necessary to cover operating expenses. Repayment should be as soon as possible. The Vestry should be notified whenever borrowing takes place." Justin Wojas made the motion and Roy seconded it. It was passed. Don also suggested some of the following:

Have mission leaders evaluate their budgets/spending to date and identify any cuts or deferrals they could make without harming their programs.

Have Outreach defer making cash grants during the financial evaluation process after which our situation will be clearer.

Remind everyone who approves spending to use restricted funds whenever possible and appropriate, thus maximizing general operating fund availability.

Evaluate planned maintenance projects and defer those that are discretionary at this time. For those that have to be done, determine if they meet the criteria for being funded via the Capital Contingency Fund.

Consider discontinuing the transfer of \$1000 per month from the operating fund to the capital contingency fund. The Vestry discussed these various points and Justin Wojas made the motion to discontinue transferring a \$1000 per month from the operating fund to the capital contingency fund. Rob seconded it and it was passed.

IX. Coming Events:

July 15<sup>th</sup>-Outreach baby shower  
Youth Canoe Trip, August 11-12  
June 25 week, Jacki Mudrich is on vacation.  
Church Tiger game-Late summer

X. Closing prayer

Meeting adjourned at 9:15 P.M.

Respectfully Submitted,  
Jackie Ingersoll, Clerk