

St. Stephens Episcopal Church
Vestry Minutes
May 9, 2017

Attendees: In attendance: Mother Susan, Katy Allen, Scott Armstrong, Alan Giles, Jackie Ingersoll, Richard Kenefic, Alice Moss, Norma Ross, Paula Somerville, Karol Sprague, Roy Waters, and Justin Wojas. Absent: Rob Redmer

The monthly Vestry meeting of St Stephens Episcopal Church, held on May 9, 2017, was called to order by the Senior Warden, Alice Moss at 7:10PM. Alan Giles offered the opening prayer. Mo. Susan read a scripture from Numbers and the group reflected and offered thoughts.. Mother Susan gave the Rector's monthly report. Report on consent calendar.

Connie Josey and Sue Gross are stepping away from choir duties. The vestry thanks them for sharing their talents. Cathy Hoffman, Parish Administrator and accountant, will retire this month. The vestry thanks her for her years of service and dedication. May 21 Mo Susan is offering open baptism. SOS sign up is this month supporting SOS the week of October 1. Photo book photos have been taken. Contact Katy with questions. The youth auction raised over \$5500.00 on Saturday the 6th. Calab Sinclair will start as our new organist on June 11. Richard raised concerns about Calab's long term commitment to the position. Minutes of the January 2016 and April 2017 meetings were read on the Consent Calendar and approved.

Treasurer, Jim Trask, gave the monthly report. Report on consent calendar. The audit has been completed, the finance committee approved the report and the vestry accepted it. Alice will thank the auditors.

A physical asset inventory was conducted several years ago using photographs. The flash drive holding these is with the treasurer. Scott moved to have someone look into updating this report. Motion was adopted.

Jim reported that spending was down this month giving us a surplus for April for the first time in many years.

Justin reporting for the Covenant of Call Committee moved the slightly amended covenant be approved. Changes and approval will be through the Consent Calendar.

Katy has talked with members of Crafting Kindness and Outreach to encourage dialog between the groups. The concern of both groups is that money allocated to them through St St. unclear and not open. Are some projects favored? Funding avenues were discussed.

Alice reminded the vestry to watch the Vestry Calendar on on-line and fill-in blanks when needed. Please sign-up for Church closing and witness articles. Also remember to submit vestry reports.

III Alice moved and Katy seconded that we form a new committee called Strategic Planning and Vision Committee. Discussion followed. Phil Pierce and Jim Gettel will help facilitate. Paula, Rob, Scott and Karol will be vestry members. Four congregates will be asked to join. Motion was passed

Mo Susan requested creating a personnel committee to interview, select and evaluate staff. Alice moved and discussion followed. There will be parishioners represented on the committee. Katy and Roy will be members. Motion Passed.

The treasurer recommended that in seeking a replacement for Cathy Hoffman the administration and accounting responsibilities be divided into two jobs. Much discussion followed. The pay levels and required hours would differ with the accounting position paid hourly and fewer hours. Administration would be 20 hours at a lower rate. Because the church year requires extra time near year end and holidays it puts all the pressure on one person to get all extra tasks done. Christian Ed would cut hours to allow for more salary in accounting. Jim said there will not be an overall salary increase. Motion was amended to allow the church to shift hours on three positions and hire two positions as requested. Motion passed.

Alice moved that we contact the Rev. Terri Pilarski to conduct reconcile and reconnect counseling within our parish.

Mother Susan led the closing prayer

The meeting adjourned at 9:00P.M.

Karol Sprague, Clerk