

St. Stephen's Vestry Minutes

January 13, 2020

Attendees: Scott Armstrong, Justin Wojas, Dave Eldon, Jackie Ingersoll, Dave Stein, Ken Fuhr, Alan Giles, Kathy DeCiantis, Karol Sprague, Miranda Spates, Pat Wojas, the Rev Sharon Voelker, Finance Committee Chairperson-Don Ingersoll, Phil Pierce-Treasurer

Absent: Corinne Fragnoli

I. Checking in-Scott Armstrong called the meeting to order at 7:02 P.M. Vestry members shared something they were grateful for and something they would like prayers for. Justin said an opening prayer.

II. Approval of Agenda-Security and tithing was added to New Business, Directory update was added to Old Business and Upcoming events was added.

III. Consent Calendar-Minutes from previous meeting and Financial reports sent by email

IV. Senior Warden's Report-Scott commented that the new Bishop's ordination is on February 8th in Dearborn. Many volunteers are needed in the areas of choir, hospitality, LEMS, etc. The candidate for Priest-in-charge withdrew his name. Scott thanked the members of the Vestry for all their support while he was Senior Warden.

V. Rector's Report

Mother Sharon reported that she provided training for Eucharistic visiting ministers and will have more training in the Spring. Her goal is that every home bound parishioner will be visited once a month. There are 15 homebound parishioners. Sharon has Bible study Wednesday mornings. This year she held a Blue Christmas service which about 12-15 people attended. Dave Stein and Sharon interviewed and hired a new social media person.

Sharon and Jackie met with Pastor Nik Schillack and Michelle Ketepa from Beautiful Savior Lutheran church, across the road, to discuss having a joint VBS in July. It looks very promising. Sharon met with Sue Gore, choir director to discuss Episcopal music. Sue is from a different tradition. Sharon is considering doing an evensong service occasionally.

VI. New Business:

- a. 2020 Budget Acceptance-Revenues and surpluses were discussed.
Tithing-We resolved to bring the contribution to the Diocese up to the full amount asked. The Vestry decided to show the budgeted 2020 surplus of \$38,347 in an operating budget line item called Mission Development because it might be needed if we hire a new priest before the end of Mo. Sharon's contract which will increase our operating costs. Similarly, the \$67,239 surplus from 2019, enabled by having lower than normal clergy and youth director expenses, will be put into a restricted fund called Mission Development. Dave

Stein moved to accept the 2020 budget as amended which shows a balanced budget. Ken Fuhr seconded the motion and it was carried.

- b. Social Media Intern-Dave Stein and Sharon interviewed 4 candidates for the position. The person hired has experience working at St. John Fisher. She will begin working 5 hours until the end of the semester and then she will work up to 20 hours per week as needed.
- c. Vestry Vacancy-We still are short one candidate for the 2020 Vestry. It was suggested to ask for a volunteer on the chain and at the services.
- d. The Diocesan Retreat is February 22.
- e. Security-It was suggested that the code on the door be changed after each rental for better security.

VII. Old Business:

- a. Directory Update:-Parishioners in the directory were contacted and asked if their directory information was correct, if there were any additions and whether they wanted to receive The Witness electronically or by mail. Many parishioners asked that the phone chain be reinstated.

- Upcoming Events:**
- a. YAC Retreat-February 15-16
 - b. Pancake breakfast February 23
 - c. Rite 13 celebration-April 19
 - d. Youth Auction-May 2
 - e. Youth Sunday-June 7

VIII. Closing Prayer/Adjournment-Mother Sharon said the closing prayer and the meeting was adjourned at 8:45pm.

Action Taken Between Meetings:

On January 17, 2020, Don Ingersoll, Chair of the Endowment Committee ask that an email vote be taken to elect Rick Spina to the Endowment Committee to replace Don whose term is expiring. Rick's nomination for this 5-years term was unanimously supported by the Endowment Committee. Doing this via email rather than waiting for the next Vestry meeting was requested so that Rick's election could be announced at the annual meeting, and so he could engage in the Committee's transferring of invested funds from Raymond James to Vanguard.

Dave Stein moved, seconded by Jackie Ingersoll, that Rick Spina be elected to a 5-year term on St. Stephen's Endowment Committee. The motion passed without dissent via email votes to the Clerk.

Respectfully Submitted,

Jackie Ingersoll, Clerk